

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, October 20, 2021**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, October 20, 2021 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden, L. Gordon Van Vechten and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Police Chief, Charles M. Lohmann; Village Attorney, Anthony S. Guardino; Co-Counsel, Philip Butler; Building Inspector, Robert O'Shea and Deputy Treasurer, Maureen Wiedersum. Not in attendance Village Treasurer, Patricia Mulderig;

Pledge of Allegiance

1. Mayor – Douglas A. Dahlgard

- Mr. Vincent Trimarco, Sr. appeared before the Trustees on the matter of 3 Pin Oak Lane. A report from Mr. Luigi Pascarella, P.E. dated October 20, 2021 was presented to the Trustees. Discussion ensued. No action was taken.
- Minutes of September 15, 2021, 7 PM session of the Board of Trustees were presented. Typographical error noted, resolution #101-21, the amount should read \$5,748.07. It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, abstention by Trustee Fischer and adopted (4-0-1):
RESOLUTION #106-21
RESOLVED, to adopt the minutes of the above meeting as amended.
- Minutes of October 6, 2021, 7 PM work session of the Board of Trustees were presented. It was, upon motion by Trustee Ogden, second by Trustee Fischer, abstention by Trustee Van Vechten and adopted (4-0-1):
RESOLUTION #107-21
RESOLVED, to adopt the minutes of the above meeting as presented.
- Village Hall roof repair tabled. No action taken.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #108-21
RESOLVED, that the village attorney is hereby authorized and directed to draft a “**A LOCAL LAW AMENDING CHAPTERS 149 AND 165 OF THE CODE OF THE VILLAGE OF HEAD OF THE HARBOR REGARDING TREES AND DISTURBANCE OF NATURAL VEGETATION**”, and be it **FURTHER RESOLVED**, the village clerk is hereby authorized and directed to post and publish a public hearing for Local Law (Intro.) NO. 3 of 2021, “**A LOCAL LAW AMENDING CHAPTERS 149 AND 165 OF THE CODE OF THE VILLAGE OF HEAD OF THE HARBOR REGARDING TREES AND DISTURBANCE OF NATURAL VEGETATION**”, said hearing is to be held on Wednesday, November 17, 2021 at 7 PM, time then in effect, at Village Hall, 500 North Country Rd., St. James, New York 11780.

2. Financials – Maureen Wiedersum, Deputy Treasurer:

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #109-21
RESOLVED, to adopt Abstracts #127558 through and including #127567 in the total amount of \$42,451.66 be paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #110-21
RESOLVED, to adopt Abstracts TA #191 in the total amount of \$1,632.50 to be paid from the Trust & Agency Fund.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #111-21
RESOLVED, the Village Treasurer is authorized and directed to make modifications to the 2021/2022 budget in the amount totaling \$65,780.12 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
 2021/2022 BUDGET MODIFICATIONS
 10/20/2021

		BUDGET	BUDGET	MODIFIED
		F/Y/E	ADJUSTMENT	BUDGET
		2/28/2022		2/28/2022
A110.2	JUSTICE COURT - SUPPLIES & EQUIP	2,500.00	500.00	3,000.00
A1410.221	CLERK -MISC COVID 19	75.00	125.00	200.00
A3620.5	BLDG INSP TOS CODE ENFORCEMENT	20.00	500.00	520.00
A5142.43	STORM EMERGENCY EXPENSES	10,000.00	9,000.00	19,000.00
A1990.0	CONTINGENT ACCOUNT	53,185.12	(10,125.00)	43,060.12
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		<u>65,780.12</u>	<u>0.00</u>	<u>65,780.12</u>

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #112-21
RESOLVED, the Village Treasurer is authorized and directed to make modifications to the 2020/2021 budget in the amount totaling \$12,008.65 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
 2021/2022 BUDGET MODIFICATIONS
 02/28/2021A

		BUDGET	BUDGET	MODIFIED
		F/Y/E	ADJUSTMENT	BUDGET
		2/28/2022		2/28/2022
A3005	MORTGAGE TAXES	(45,000.00)	(7,591.35)	(52,591.35)
A1420.41	LAW-GENERAL	64,000.00	600.00	64,600.00
A1990.0	CONTINGENT ACCOUNT	(6,991.35)	6,991.35	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		<u>12,008.65</u>	<u>0.00</u>	<u>12,008.65</u>

3. Building Inspector – Robert O’Shea:

- Several permits issued. No Architectural Review Board held this month. The Planning Board is reviewing a 2-lot subdivision and 1 site plan.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #113-21
WHEREAS, on June 23, 2021, in accordance with Village policy, Mr. and Mrs. Lovett/Silverman, 61 Harbor Road, St. James, New York deposited \$2,000.00 with the village for a Zoning Board of Appeals hearing, and **WHEREAS**, the matter has been finalized and all consultant invoices have been satisfied,
BE IT RESOLVED, to authorize and direct the village treasurer to release the balance of \$1,010.00 as noted in the Treasurer’s report of October 20, 2021.

4. Police Department – Charles M. Lohmann, Police Chief:

- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #114-21
WHEREAS, the Board of Trustees wishes to acknowledge and thank Officer Thomas Smith for his years of dedicated service to the residents of Head of the Harbor, and **WHEREAS**, Officer Smith has submitted his resignation,
BE IT RESOVLED, to accept Officer Thomas Smith’s resignation effective October 31, 2021 and,
BE IT FURTHER RESOLVED, the Board of Trustees hereby appoints Steven D’Agostino and Cody Exum as a part-time, nonexempt, Police Officers at an hourly rate of \$37.00 per hour, not to exceed 20 hours per workweek maximum. This resolution is effective immediately.

- Discussion ensued regarding traffic enforcement. No action taken.
- With the assistance of the Village Administrator/Clerk the paperwork is in place to transition to mm Glocks.
- Tasers to be purchased shortly.
- Coffee with Cops event will be held Friday, October 29th, at 10:00am at Starbucks located on North Country Road.
- A K-9 demonstration at Harbor Country Day School is tentatively scheduled for December 3rd.

5. Mayor Dahlgard:

- Grant writer proposal. Discussion ensued. No action taken.
- An informational meeting on the Special Use Permit application for 481 North Country Rd. will be on November 17, 2021, at 7 PM. The Board of Trustees is in receipt of the Planning Board’s report and recommendation dated October 12, 2021. Also submitted to the Board of Trustees correspondence from Jeff Van Liew dated October 13, 2021.

6. Highway Department – Judith C. Ogden, Highway Commissioner:

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #115-21
RESOLVED, to authorize the Mayor Dahlgard, in his official capacity, to execute the easement agreement between the Village and Thatched Meadow Farm as presented.
 - Discussion ensued regarding homeowner Code violations on Saneck Road. No Board action taken.
 - Discussion regarding connectivity to phones, internet, and broadcast weather station connections in the highway building. No Board action taken.

Other matters:

- Pin Oak. Discussion ensued. The Village is moving forward with scheduling a bid to demolish or, upon approval, to “piggy-backing” on an existing Town of Brookhaven contract for demolition and placing a lien on the property for expenses incurred.
- At 8:45 PM, it was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move to executive session to discuss pending litigation & personnel. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to move back to public session at 8:56 PM.
- It was, upon motion by Trustee Ogden, second by Trustee Fischer, and adopted (4-0-1):
RESOLUTION #116-21
RESOLVED, authorizing the majority of the Board to sign the letter drafted by Trustee Ogden dated October 20, 2021, provided that village counsel has no objection to the form and content, to the Town of Smithtown regarding comments on the SEQRA findings for the proposed Gyrodyne development. Vote records as follows:

Mayor Douglas Dahlgard	A YE
Deputy Mayor White	NAY
Trustee Judith C. Ogden	A YE
Trustee Gordon Van Vechten	A YE
Trustee Jeff Fischer	A YE
- There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:00 PM.

Respectfully Submitted,

Margaret O’Keefe
 Village Administrator/Clerk